

APPLICATION FORM FOR REGISTRATION OF NON-COMMERCIAL SOCIETY

If you are completing this form by hand, please write legibly in block capitals using ink.

To: Licensing Section
Council Offices
Charnwood Borough Council
Southfield Road
Loughborough
Leicestershire
LE11 2TX



SECTION A – Details of society applying for registration

1. Name of society

2. Address (including postcode) of office or head office of society

3. Telephone number of society

4. Please state the purpose(s) for which the society is established and conducted

5. If the society is a registered charity, please give the society's unique charity registration number

6. Has the society held an operating licence under the Gambling Act 2005 in the period of five years ending with the date of this application? **Yes** **No**

7. If the answer to question 6 is 'Yes', has the operating licence been revoked in the period of five years ending with the date of this application? **Yes** **No**

8. If the answer to question 7 is 'Yes', please state the reasons for revocation and enclose a copy of the notice of revocation if one is available

9. Has the society applied for and been refused an operating licence in the period of five years ending with the date of this application? **Yes** **No**

SECTION B – General information about person applying on behalf of society

10. Name

11. Capacity

12. Address (including postcode)

13. Daytime telephone number and email address:

SECTION C – Contact details for correspondence associated with this application

14. Please tick one box as appropriate to indicate address for correspondence in relation to this application:

Address in section A

Address in section B

Address below

Address (including postcode)

Telephone number

Email address

SECTION D – Declaration

15. Please complete the following declaration and checklist:

I [Full Name]

a. make this application on behalf of the society referred to in Section A and have authority to act on behalf of that society.

b. The fee of £40.00 can be taken by calling Licensing on 01509 634562.

*** Please note – cheque and cash payments are not accepted***

c. I confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.

Signature

Date

Capacity

Note to societies applying for registration:

The application will be refused if in the period of five years ending with the date of the application:

(a) an operating licence held by the society has been revoked under section 119(1) of the Gambling Act 2005, or

(b) an application for an operating licence made by the society has been refused.

The application may be refused if the local authority think that:

(a) the society is not a non-commercial society,

(b) a person who will or may be connected with the promotion of the lottery has been convicted of a relevant offence, or

(c) information provided in or with the application is false or misleading.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also, and on occasions will be required to, share this information with other bodies responsible for auditing or administering public funds for these purposes.

Charnwood Borough Council collects personal information when you contact us for any services we provide. We will use this information to provide these services. We may need to share your information with service providers and other departments within Charnwood Borough Council to ensure that you receive the best possible service. If so, this will be made clear in our privacy notice. We will not share your information with third parties for marketing purposes or any other reason unless required to do so by law.

For information about how & why we may process your personal data, your data protection rights or how to contact our data protection officer, please view our [Privacy Notice](#).