

The Community Initiatives Fund

**Would you like to arrange an event or
activity in your local community?
We might be able to help...**



The Community Initiatives Fund.

This fund is open to all tenants to help towards the cost of arranging an event, activity, or initiative in your local community. (For example; youth projects, fun days, sports events, social events).

The aim of the fund is to help tenants organise social events which help improve community cohesion and reduce social isolation. It is hoped that as groups of tenants organise events more regularly, they will, with the support of the Customer Engagement team, form social committees. This could lead to the opportunity to attract further external funding.

You can apply for up to £250 towards the cost of a one off event and up to £500 towards the cost of a longer term initiative.

Decisions on awarding funds.

The Customer Engagement Team at Charnwood Borough Council will determine whether to award funds based on your application meeting the criteria.

Unsuccessful applications.

If your application is unsuccessful, we will inform you of the reasons why. This may help you decide whether to re-submit your application with additional information.

The Criteria:

- All tenants, within the area specified in the application, must be invited to attend the event. Residents (non tenants) can be invited to the events, but if there are a lack of spaces and/or funding, priority must be given to tenants wanting to attend.
- The agreed amount must be paid into a club or group committee account, or directly to a supplier, where there is not an established community group.
- The event or activity is for the benefit of the community and the application must evidence this.
- The event or activity is not for any political purposes.
- The event or activity is to promote community cohesion.
- Applications should be submitted at least 8 weeks before the date of the proposed event or activity.
- A decision will be made within 10 working days after receipt of the application.
- Charnwood Borough Council must receive feedback on the event, including the number of people attending, the outcomes and any other benefits.

- Permission must be given for Charnwood Borough Council to publicise events in the media.
- Each group can only receive funds to a maximum of 3 grants per financial year for a one off event or activity plus 1 grant for a long term event or activity times each financial year.

If you would like any assistance completing the form, or if you would like to discuss an idea you have for an event or activity that you think the fund may be help to support, please contact the Customer Engagement team, who will be happy to help. Their contact details **telephone 01509 634931 or 01509 634955** or **email involvement@charnwood.gov.uk**

Community Initiatives Fund - Application Form

Name of group	
Lead contact for this application:	Name: Address: Phone: Email:
Alternative Contact:	Name: Phone: Email:
Date of proposed event or activity:	
Describe your event or activity:	

<p>How many people will it benefit and what is the purpose?</p>	
<p>How are the invitations being distributed? How will you promote the event?</p>	
<p>Who will be invited to your event?</p>	
<p>What steps will you take to ensure that all tenants are invited?</p>	
<p>What do you hope to achieve by holding this event?</p>	

<p>Do you intend to invite other organisations, groups, or staff members?</p>	
<p>Is there any additional information that you feel may help your application. (Please attach a separate sheet if you need more space)</p>	

Breakdown of the costs	
<p>This section is for you to state how much money you would like and what it would be used for:</p>	
Item/s	Amount
	£
	£
	£

	£
	£
	£
Total amount requested	£

<p>Is this the total cost of the event or activity? If not, how much do you anticipate it to be?</p>	<p style="text-align: center;">YES NO COST £.....</p>
<p>Have you received funding for this event from any other source? If so, please give details:</p>	

I agree that the information given above is correct and the funds will only be used for the activity included in this application. I agree to the conditions for the payment of the grant as set out in the criteria above. I agree to provide Charnwood Borough Council with feedback on the success of the project. I agree that Charnwood Borough Council can publicise this donation.

Signed.....

Print name.....

On behalf of (name of group)

Date

For official use

Bank Details for payment

Bank Name and Address:

Sort Code:

Account Number:

For office use

Date received:		Decision:	Yes / No
If refused, the reason:			
Approved by: Authorised by:	Customer Engagement Officer Sally Ramalho – Principal Officer Customer Engagement and Older People services		