

Decision under Delegated Powers

Additional Project Surveyor

Officer making the decision

Peter Oliver - Director of Housing and Wellbeing

Recommendations

To permanently increase the establishment by one FTE (37 hours per week) (Post hrs from 185hrs to 222hrs) Project Surveyor H335 at H055 reporting to the Project Building Surveying Team Leader M293 with effect from 1st August 2024.

Reasons

To provide additional capacity to deliver works in homes and communal areas to comply with regulatory and legal requirements.

Authority for decision

The Constitution gives the Chief Executive, as head of paid service, delegated authority to agree changes to the establishment, within budget and without major operational disruption or interruption of services or involving a change from direct to indirect provision or vice-versa or other policy implications. This has been sub-delegated to Strategic Directors and Heads of Service, subject to certain conditions and this decision meets those conditions (DD0002 2021 refers).

Decision and date

Approved.



06.06.24

Background

The number of contractors has increased over the years. There is a backlog of works. More surveying capacity is needed to manage the increased volume of work needed to comply with regulatory and legal requirements.

Comments from HR

HR adviser: Sally Dobrowolska

HR support the increase in establishment for the post of Project Surveyor H335. Normal recruitment and selection procedures should apply. It is further noted that there is a current market supplement applicable for this position to end on 29 February 2025 to coincide with the end date of existing Project Surveyors in receipt of this supplement.

Financial implications

To approve the creation of one NEW full time (37 hours per week) permanent Project Surveyor H335 in H055 at Grade S02 from 1st August 2024. Post:H335 will increase from 185hrs to 222hrs).

Top of Grade S02: Full Year costs - £56,600 (Pro-rata for 2024-25 £37,700) (this includes market supplement already approved up until 29 February 2025, possible extensions to this supplement will be assessed nearer to the time) and mileage claims.

Based on 2024/25 Salary Master. Includes all on-costs.

To be fully funded through the HRA Financing Fund as per Cabinet report 1st June 2023. Delegated authority has been given to the Director of Housing and Wellbeing in consultation with the Lead Member for Public and Private Sector Housing and the Council's Section 151 Officer or Head of Finance to draw down from the HRA Financing Fund a sum of up to £500k each year to fund initiatives to meet the challenges arising from a complex operating environment and improve services provided to tenants.

Risk management

No specific risks have been identified with this report.

Key decision: No

Appendices

There are none.