**CHARNWOOD BOROUGH COUNCIL**

**VACANCY FOR INDEPENDENT MEMBER – AUDIT COMMITTEE**

Charnwood Borough Council is committed to the highest standards of corporate governance, and our Audit Committee is a key part of ensuring that we meet those standards. The Council is currently looking to appoint an independent co-opted member of the Committee, to become a part of its work in promoting excellence in governance, risk management, financial reporting and counter fraud.

Independent Members will be expected to actively participate in meetings of the Audit Committee and demonstrate independence, integrity, objectivity and impartiality in their decision-making. As part of this rewarding role, they will support the Council’s Audit Committee in providing independent assurance to the members of Charnwood District Council, and its wider citizens and stakeholders.

Independent Members are non-voting members of the Committee, who assist in overseeing internal and external audit arrangements, reviewing and scrutinising financial statements, and reviewing and assessing the governance, risk management and control of the authority.

The terms of reference for the Audit Committee can be found in the Council’s Constitution which is published on our website.

The appointment is for four years. Co-opted independent members do not receive an allowance but are entitled to claim for reasonable travelling and subsistence expenses in undertaking their role.

Successful candidates will be expected to attend approximately five Committee meetings per year, which take place at the council offices, Southfield Road, Loughborough. They will also need to commit sufficient time to read Committee papers in advance of these meetings, liaise with the Chair and to undertake occasional training alongside the other Committee members.

If you are interested in becoming an Independent Member of the Audit Committee, we would be delighted to hear from you.

Please apply by completing the application form, outlining why you are interested in this opportunity and how your skills and experience relate to the role to.

The application form should be emailed to [democracy@charnwood.gov.uk](mailto:democracy@charnwood.gov.uk) and marked for the attention of Nicola Ford, Head of Legal and Electoral Services. The closing date for applications is Monday 25 March 2024.

Selection of candidates will be strictly in accordance with the selection criteria and desirable additional criteria outlined and will be based on the information contained in your application only, as supported by references.  It is suggested therefore that you include information on how you meet the criteria.

Your application will be acknowledged, and you will be advised as to whether you have been selected for interview or not in due course.

Please note that interviews for the role will be held on Monday 8 April 2024 at Charnwood Borough Council’s offices at Southfield Road, Loughborough LE11 2TX.

ENDS