

## **Publicity in connection with key decisions – Special urgency**

### **The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“The regulations”)**

When twenty-eight clear days’ notice cannot be given of the intention to take a decision which meets the Council Constitution definition of a Key Decision, the Proper Officer is required to give notice in writing to the Chair of the Scrutiny Commission or in his/her absence the Mayor or Deputy Mayor, of the matter about which the decision is to be made.

In accordance with Regulation 11(1)(a), notice is hereby given that the following key decision is intended to be taken on behalf of Charnwood Borough Council by the Director of Customer Experience on or after 10<sup>th</sup> July 2024

#### **Purpose of decision:**

To approve the hybrid mail Framework Contract for Postal Service and Solutions for the Revenues and Benefits Service.

#### **Consultation undertaken:**

The Chair of the Scrutiny Commission was consulted and gave her consent on 10<sup>th</sup> July 2024.

#### **Why the decision is urgent:**

The current contract expires on the 31<sup>st</sup> October 2024, in order to provide service continuation from this point the Council needs to sign the contract to provide the contractor with enough time to initial, test and implement the new systems in time for the required go live of 14<sup>th</sup> October 2024.

The decision needs to be taken urgently and within timescales which do not allow for the usual required number of days for advance notification of a Key Decision.

Copies of documents, once they become available in accordance with Regulation 7 and provided, they are not subject to any prohibition or restriction on their disclosure will be available at Charnwood Borough Council, Southfields Road, Loughborough, LE11 2TX and on the Council’s website.